

Trustees & Clerk
(513) 722-3400

Zoning
(513) 722-3400

Service Department
(513) 722-4600



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Police
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Fire & E.M.S.
(513) 722-3473
or
(513) 722-3500

**Special Meeting - Goshen Township
Board of Trustees Agenda
Tuesday, March 13, 2012
5:00 P.M.**

Opening

Invocation
Pledge of Allegiance
Roll Call

Honorable Lisa Allen
Honorable Ray Autenrieb
Honorable Lisa Allen

Adoption of Agenda

A. Motion to Adopt Agenda.

Board of Trustees

New Business

B. Discussion of 2012 Township Budget and/or adoption of the 2012 Township Budget.

Board of Trustees

Adjournment

C. Motion to adjourn Special Meeting of the Board of Trustees at _____ PM.

Board of Trustees

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**Special Meeting of the Goshen Township
Board of Trustees
Tuesday, March 13, 2012 – 5:00 P.M.**

Meeting Minutes

Opening

Invocation
Pledge of Allegiance
Roll Call

Honorable Lisa Allen
Honorable Ray Autenrieb
Honorable Lisa Allen

Ray Autenrieb called the meeting to order at 5:01 PM. Lisa Allen led in prayer. The pledge was recited; and roll was taken.

Ray Autenrieb; present.

Bob Hausermann; present.

Claire Corcoran; present.

Adoption of Agenda

64-2012 Bob Hausermann motioned to adopt the Agenda. Claire Corcoran seconds the motion; motion carries

Ray Autenrieb; Yes

Bob Hausermann; Yes

Claire Corcoran; Yes

New Business

Administrator Ray Snyder discussed the five year plan. It was built in a conservative manner with a pessimistic approach.

Health Plan

Ray Snyder stated that after researching, the Township has gone to a HSA plan to save money but by the year 2017 the cost will almost double. We may need to look at other ways to offset the cost by possibly increasing employee contributions. Loss of personnel will also offset the cost. Ray Snyder stated that he looks at the health care market every 12 months and if you look at the five year plan, cost for the Township will be \$109,250.00 which will come from strictly the General Fund and it cannot be sustained.

Workers Compensation

The Township has saved \$700,000.00 in Workers Compensation premiums since 2005.

Other Costs

Computer equipment and other equipment will need to be replaced. When everything was bought for the new building it was to have a 10 year life expectancy.

Gas and Electric has went down because it is now sold as a global commodity. The Township bought into that commodity and has saved money despite Duke Energy's rising costs. The Fire Department saved approximately \$9,000.00 last year.

Storm Water Management cost has went down because the County does it at a cost to the Health Department.

The mortgage on the building is about half way through. The principal is increasing and the interest is decreasing.

Ray Snyder stated that if you look at the expenses over the revenue it would be at about a negative \$21,542.00

Lighting District

This is to be paid by the residents who benefit from it. Up until 2006 the Board of Trustees paid for it, but approved a resolution to make tax adjustments. You will not see a negative on this line item.

Building Fund

The Building fund cannot be used for anything but building repairs. Ray Snyder stated he contacted the Prosecutor regarding this money in this fund and he stated that it possibly could be used to pay the mortgage.

Police Levy

Ray Snyder stated they are negotiating a union contract. Presently the Police Department does not pay overtime, they afford comp time.

Ray Autenrieb asked Ray Snyder to explain the 911 fees. Ray Snyder explained the Police Department pays \$10.83 for each 911 call made.

Ray Snyder explained that the Police Levy would be at a negative \$160,181.70 by 2017 which includes the levy unless we get more revenue or make cuts.

Safety Services - Police

Ray Snyder stated that we currently pay two phone bills. The one used in the offices and the other for residents coming to the building and using the phone on the outside. He suggested that the outside phone be eliminated at a savings of \$600.00 per year. It is not used very often because of cell phones.

This fund will be at a negative \$283,123.29 by 2017.

Drug Enforcement

The Police Department was awarded new radios via a grant, but had to pull \$4,000.00 out of the budget because of the \$400.00 matching funds needed.

Currently the lead investigator is being used to run other calls instead of drug enforcement which is revenue loss to the department. This due to the loss of personnel. Currently the department took in about \$56,700.00 in drug seizures. If there is no enforcement, there will be no seizures and that will mean no revenue.

Zoning

The Zoning Department is not a self sufficient department and the forecast stays pretty flat.

MVL Tax

This money is used strictly to purchase salt for the roads and we expect the motor vehicle rates to stay the same.

Gasoline Tax

This fund is used for repair and maintenance. Signs all over the township are getting old and losing their reflectivity. They must be replaced. When the price of gas goes up it has a negative impact on the revenue. People don't drive as much and don't purchase as much gas.

Road and Bridge

Ray Snyder stated that they will need approximately \$110,000.00 for road repairs. Currently our roads are in great shape because of the road maintenance plan which was developed by Lou Clemons, but we must continue to maintain these roads.

Claire Corcoran stated that if there is no capital outlay for the roads, it will be more expensive to repair in the future.

Ray Snyder stated that the Road and Bridge Department is in need of a bucket truck.

Cemetery

Several years ago the cost of graves was raised which helped to maintain the budget for this area. Ray Snyder suggested that looking at raising the cost of graves should be something they should look at in the future.

PMVL Tax

The Service Recap is \$138,997.00.

Bob Hausermann asked if we can increase the PMVL from \$5.00.

Ray Snyder stated that we must be granted the authority by the State legislature in order to raise the plate money.

Jeff Corcoran stated that the Township cannot do that.

David Steele stated that cremation is a more common practice and people are not purchasing graves as much. Cremations are up this year by about 10%.

Fire/EMS

Steve Pegram explained the Fire/EMS five year plan by stating they are bleeding and that does not factor in the 3% pay increase. They simply cannot afford to continue the health care as it is.

Capital Outlay

The Fire/EMS department should replace 1 ambulance every 5 years. If not then there will be repairs and maintenance which will drive the cost up.

Ambulance

Looking at the five year plan, you will see an increase in 2012, 2013 and 2014. This is because they would need to purchase another ambulance.

Safety Services – Fire/EMS

Steve Pegram stated they simply moved personnel cost. \$515,351.81 with losing 3 full time fire fighters and 1 part time fire fighter.

There are three things that need to happen. Increase revenue. Reduce employees and add a 5 mil levy.

Ken Klosterman stated that more percentage of the Safety Levy goes to the Police Department than to the Fire Department.

Ray Snyder stated that the Safety Services Levy passed in 2002. The Trustees at that time made the decision on how it was to be divided up. The two department heads came to the Board with their needs and the Board approved the percentage split.

Jim Constable stated that all the levy funds were showing flat.

Jeff Corcoran stated they should have an annual recap with the five year plan and that this was a great job.

Lisa Allen stated that they will continue to work with Brian with the State Auditors Office to get advice regarding Fiscal Caution.

Ray Autenrieb called for a 5 minute recess at 6:23 P.M.

Ray Autenrieb called for the meeting to reconvene at 6:31 P.M.

Ray Snyder spoke about the second draft of the 2012 Budget. He stated that after working on the budget he called the Trustees in one at a time to discuss the changes and all changes are incorporated in this draft.

Police Department

A total of \$131,000.00 to balance the Budget. After looking for errors, \$13,000.00 was eliminated from the Police Department and \$26,000.00 was eliminated from the Fire Department.

We have refined the savings by only having one police officer on the road on the holidays, \$4,000.00 cut for radios and will be losing 2 police officers. The Police Department was still shy of \$40,000.00 to balance the budget. We currently have \$50,000.00 in seizures that will be awarded to the Police Department. Ray Snyder asked Lisa Allen to submit a request for an amended Certificate of Revenue to increase by \$40,000.00 and with that the Police Department budget is balanced.

Zoning

The Zoning Department is in need after cuts \$68,993.93.

Fire/EMS

Steve Pegram explained why they still needed \$184,546.50. They must have equipment and the Building will need repairs. We have ignored capital improvements to provide salaries and benefits. The Fire/EMS budget was cut by \$32,000.00 by cutting part time shift coverage.

Steve Pegram explained the Legal Fees for the Fire Fund. It has increased by \$10,000.00 because they have not had union negotiations.

Lisa Allen stated that since 2006 negatives have been funded by the General Fund and the unanticipated revenues are dwindling. Lisa suggested loaning advances to the Zoning Department and the Fire/EMS Department. We will continue to work on the 2012 budget to make cuts or increase revenue. At the end of the year, we could look at their budget and make up the difference by doing a transfer.

Ray Autenrieb stated we have made several cuts. Two Detectives at \$170,000.00, Part Time Police Officer at \$30,000.00 and Two Full Time Assistant Fire Chiefs at \$160,000.00.

65-2012 Ray Autenrieb motioned to adopt the budget. Bob Hausermann seconds the motion; motion carries.

Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; No

Claire Corcoran stated she was not comfortable adopting the budget. She would like to stay at \$750,000.00 in the General Fund. She is concerned about Fiscal Caution to Fiscal Watch.

- 66-2012** Bob Hausermann motioned to appropriate \$556,253.00 in the General Fund 1000 as presented. Ray Autenrieb seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; No
- 67-2012** Bob Hausermann motioned to appropriate \$39,025.00 in the Lighting District Fund 2401 as presented. Ray Autenrieb seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 68-2012** Bob Hausermann motioned to appropriate \$81,049.00 in the Zoning Fund 2181 as presented. Ray Autenrieb seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 69-2012** Bob Hausermann motioned to appropriate \$19,000.00 in the MVL Fund 2011 as presented. Ray Autenrieb seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 70-2012** Bob Hausermann motioned to appropriate \$129,893.00 in the Gasoline Fund 2021 as presented. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 71-2012** Bob Hausermann motioned to appropriate \$219,364.00 in the Road and Bridge Fund 2031 as presented. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 72-2012** Bob Hausermann motioned to appropriate \$80,429.00 in the Cemetery Fund 2041 as presented. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 73-2012** Bob Hausermann motioned to appropriate \$149,007.00 in the PMVL Fund 2231 as presented. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 74-2012** Bob Hausermann motioned to appropriate \$634,264.00 in the Police Fund 2081 as presented. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 75-2012** Bob Hausermann motioned to appropriate \$586,563.59 in the Safety Services Fund 2192 Police Department as presented and \$444,093.10 in the Safety Services Fund 2192 Fire Department as presented for a total fund appropriation of \$1,030,656.69. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes

- 76-2012** Bob Hausermann motioned to appropriate \$71,186.00 in the Drug Law Enforcement Fund 2221 as presented. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 77-2012** Bob Hausermann motioned to appropriate \$12,000.00 in the DUI Enforcement Fund 2271 as presented. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 78-2012** Bob Hausermann motioned to appropriate \$501,834.71 in the Fire Fund 2111 as presented. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 79-2012** Bob Hausermann motioned to appropriate \$937,120.72 in the Ambulance Fund 2191 as presented. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 80-2012** Bob Hausermann motioned to increase revenue in Drug Law Enforcement Fund 2221 by \$40,000.00. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 81-2012** Bob Hausermann motioned to decrease revenue in Zoning Fund 2181 by \$5,000.00. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 82-2012** Bob Hausermann motioned to advance from the General Fund 1000 in the amount of \$68,993.93 to the Zoning Fund 2181. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 83-2012** Bob Hausermann motioned to advance from the General Fund 1000 in the amount of \$177,841.03 to the Safety Services Fund 2192. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes
- 84-2012** Bob Hausermann motioned to advance from the General Fund 1000 in the amount of \$6,705.47 to the Ambulance Fund 2191. Claire Corcoran seconds the motion; motion carries.
- Ray Autenrieb; Yes Bob Hausermann; Yes Claire Corcoran; Yes

Adjournment

85-2012

Bob Hausermann motioned to adjourn the meeting at 7:09 PM. Claire Corcoran seconds the motion; motion carries.

Ray Autenrieb; Yes

Bob Hausermann; Yes

Claire Corcoran; Yes

Respectfully Submitted by:



Lisa Allen, Fiscal Officer

Goshen Township Trustee

LMA/tad